

# **St. Timothy Summer Day Camp**

## **Registration 2012 Checklist**

Welcome!

To complete your child's summer camp registration, please do the following:

- Fill out an **Initial Registration** form (both sides)
  - **Register early and save on registration!** Turn in form with **one-time registration payment of \$50 per child before March 30th.**
    - *After March 30th, registration fee is \$65 per child.*
- Select your child's weeks on the **Weekly Registration Form** according to your child's age today.
  - Turn in with appropriate payment **on the Friday BEFORE camp.**
  - **Your child will not be able to attend camp without prior payment.**
- Read, sign, and return the **St. Timothy Summer Day Camp Policies** sheet.
  - Review both sides with your family.
  - Sign and return the bottom portion (to be stapled to Initial Registration Form).
- Refer a friend** and when they enroll their child, you get \$10 off your child's next week's camp fees.
- Sibling discount** of 5% for second child and subsequent children.

***Thank you! We're looking forward to a great summer!***

**Enriching Your Whole Child through Summer Fun**

**St. Timothy School**  
5365 Memorial Drive  
Stone Mountain, GA 30083  
Phone 404.297.8913  
Fax 404.292.3396  
www.sttimothyschool.com



**OFFICE USE ONLY**

\$50.00 Camp per child before Mar. 30<sup>th</sup>  
 \$65.00 Camp per child after Mar. 30<sup>th</sup>  
**Registration Fee Paid:** \_\_\_\_\_

**2012 Initial Registration Form for  
ST. TIMOTHY SUMMER DAY CAMP**

**Both sides of this form must be completed for your child to participate.**

**Student Information**

Student's Full Name \_\_\_\_\_ **Circle:** Male or Female \_\_\_\_\_  
Last First

Age Today \_\_\_\_\_ Date of Birth \_\_\_\_\_ Email Address \_\_\_\_\_

**Tee Shirt Size (Circle one)** Youth Sizes: YS YM YL Adult Sizes: AS AM AL AXL

Address \_\_\_\_\_  
Street, Apt. City State Zip

Home Phone \_\_\_\_\_ **Mom's Cell Phone** \_\_\_\_\_ **Dad's Cell Phone** \_\_\_\_\_

Last School Attended \_\_\_\_\_ Grade (This Fall) \_\_\_\_\_  
Name and City

**Parent/Guardian Information** Marital Status:  Married  Divorced /Separated  Other **Child Resides with** \_\_\_\_\_

Father's Full Name \_\_\_\_\_  
Last First Middle

Father's Place of Employment \_\_\_\_\_ Work Phone \_\_\_\_\_

Father's Address & Phone (If different from child's) \_\_\_\_\_

Mother's Full Name \_\_\_\_\_  
Last First Middle

Mother's Place of Employment \_\_\_\_\_ Work Phone \_\_\_\_\_

Mother's Address & Phone (If different from child's) \_\_\_\_\_

**Emergency Contact if unable to reach parent/guardian:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Authorization for Medication and Medical Considerations** I understand that I must complete a **St. Timothy School Administration of Medication Request Form** before my child will be given any medication while at St. Timothy School. I understand that any change in the dosage will require a new form. I also understand that I may not send any medication to school with my child or in my child's backpack. I understand that I must bring all medication to a camp director or staff designee.

**List any allergies, medical conditions, limitations or any other special considerations:**

\_\_\_\_\_  
\_\_\_\_\_

(Continued from front of sheet)

**Authorization and Consent for Medical Treatment** Understanding that my child may need emergency medical treatment during activities while he/she attends a camp at St. Timothy School, I authorize the School to administer such first aid or other minor treatment as shall be deemed best under the circumstances, and I consent for my child to receive such treatment. I understand that the School will attempt to notify me (or my spouse) in the event of an emergency requiring immediate medical care for my child, and if the School is unable to notify me, it will have my child treated by a duly qualified physician at the nearest emergency clinic.

**Field Trips (Ages 5-12 Only)** I understand that my child may be going on field trips during the summer camp program and that I will be notified prior to any field trip as to the date, time, and place of the field trip. I give my permission for my child to participate in field trips.

**Change in Enrollment Information** I understand that I must provide St. Timothy School with updated enrollment information as soon as possible. This includes changes in phone numbers, living arrangements, addresses, and emergency contact information.

**Permission to Use the Internet** I give permission for my child to use the Internet. (Students will not be allowed to check their email, "chat" or IM while on the Internet.)

**Media Release** I give consent for my child(ren) to appear in any publication, film, interview, web page, video for summer camp or St. Timothy School.

**Financial Obligations for Camp** All camp payments are due the Friday before the camp starts. No camper may stay in camp if payments are not received before the selected camp starts. *Credit card or debit card payments must be made by noon on Friday in the Business Office.* If it is not paid by noon on Friday, then cash, check, or money order will be the method of payment accepted. We will accept cash, check or money order payments on Monday morning, but no camper may stay in camp if the payment is not made that Monday. **There will be a \$5.00 late fee if camp fees are paid on Monday morning.**

Please make checks payable to "ST. TIMOTHY SCHOOL". (Include your child's full name on the check and the name of the selected camp(s).) I also understand that there is a **\$35.00 fee for checks which are returned "Insufficient Funds"** and that **after one such check** and due to the fact that this is a weekly program, I must make all future payments with a MONEY ORDER or in CASH.

I understand that the cost of the camp will not be adjusted for days missed due to illness, holidays, or inclement weather. Small additional fees may be collected with notice.

**Hours and Pick-up:** I understand that the Summer Camp hours begin at 7:00 a.m. and end at 6:00 p.m. I will be escorting my child in and out of the building for the Summer Camp Program and signing them in and out when dropping off and picking up. St. Timothy Summer Day Camp understands that there may be emergencies that delay pick-up, however, parents are accountable for on-time pick-up. **I will call the school in advance any time I am going to be late. Late pick-up fees (after 6:00 p.m.) are \$1.00 per minute per child to be paid upon pick-up.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_